

**STOCKTON SHOPMOBILITY Ltd.**

3 - 5 Bridge Road, Stockton-on-Tees. TS18 1BH

Telephone: 01642 605676

Registered Charity No: 1048199 Company No: 3061335

**CUSTOMER REGISTRATION AND DECLARATION FORM**

**To be completed by all customers wishing to hire equipment  
for short or long term periods.**

<b>Please supply as many details as possible, thank you.</b>	
First Name (s):	
Surname:	
Address Line 1:	
Address Line 2:	
Postcode:	Telephone:
Email: (Yours or a relative)	
Date of Birth:	
Training Required: Yes <input type="checkbox"/> No <input type="checkbox"/> If no, state reason: ..... .....	
Registered Persons Weight: ..... Eyesight: ..... Disabilities: ..... -----	
<p>I confirm that on today's date, as far as I am aware I do not have any condition which would impair my ability to safely operate Stockton Shopmobility equipment, e.g. Epilepsy, limited sight etc. I will inform Stockton Shopmobility immediately in the event that I become aware of any change in my condition that might affect my ability to safely operate the said equipment and agree to undertake a new assessment. I have read, understood and agreed with the terms and conditions of Stockton Shopmobility Registration. I also undertake to report any accidents (no matter how minor they appear) which occur whilst I am using this equipment.</p>	
Signature: .....	
Date: .....	
<b>EMERGENCY CONTACT DETAILS</b>	
Full Name:	
Telephone No:	
Email:	
Relationship to Service User:	
<b>OFFICIAL USE ONLY</b>	
Date First Registered:	
I.D. Evidence Provided:	

## **ASSESSMENT / TRAINING DECLARATION.**

Assessment and Training carried out by: .....

Assessed and Trained for the following equipment: .....

### **Training Carried Out:**

#### **Manual Chairs:**

- Chairs are for one-person use only.
- Use of brakes when person is sitting in or rising from chair.
- Negotiating steps and kerbs.
- Folding and unfolding chair.

#### **Electrically Operated Chairs and Scooters:**

- Operation of key control. Ensure key is in off position when mounting or dismounting scooters. Remove key if scooter is to be parked up and left unattended.
- Children are not allowed to be carried on the scooters or power chairs.
- Location and use of horn / lights / indicators etc.
- Operation of forward / reverse controls.
- Advice on speeds when in crowded areas and when entering / leaving shops etc.
- Reversing Operations.
- Negotiating Kerbs / Steps etc.
- Safety belts should be used where fitted.
- Considering other pavement users.
- Crossing Roads.
- What to do in an emergency.

#### **Declaration:-**

I confirm that I have received training in operation and use of the above mentioned equipment and that I do not have any condition that would impair my ability to safely operate the equipment being hired to me. I promise to inform STOCKTON SHOPMOBILITY Ltd immediately in the event that I become aware of any changes in my condition that might affect my ability to safely operate the said equipment and agree to undertake a new assessment.

Customers Signature: .....

Date: .....

**STOCKTON SHOPMOBILITY Ltd.**  
**VAT REGISTRATION No. 746655792**

Goods and Services for disabled persons: Eligibility Declaration by an Individual.

I (full name) .....

Of (address) .....

.....

..... Post Code: .....

declare that I am chronically sick or disabled by reason of: (give a full and specific description of your condition).

.....

.....

.....

and that I am receiving from Stockton Shopmobility Ltd. 3-5 Bridge Road,  
Stockton-on-Tees, TS18 1BH,

**Hire of Wheelchair or Electric Scooter**

And I claim relief from Value Added Tax under Group 12 of schedule 8 to the  
Value Added Tax Act 1994.

Signature .....

Date .....

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**Note to Supplier**

You must keep this declaration for production to your VAT office. The production of this certificate does not automatically authorise the zero-rating of the supply. You must also ensure that the goods and services you are supplying qualify for zero-rating.

**Note to Customer**

If you are in any doubt as to whether you are eligible to receive goods or services zero-rated for VAT you should consult your local VAT office before signing the declaration.

**WARNING:** Section 39.2 of the VAT Act1983 provides for severe penalties for anyone who makes use of a document, which they know to be false for the purpose of obtaining VAT relief.

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Stockton Shopmobility aim to ensure that customers have equal access to the services it provides regardless of racial group, colour or national origin. It is for this reason only we are asking for the information on how you would describe your own racial group. (Please mark X in the relevant box).

**WHITE**

- BRITISH
  - IRISH
  - OTHER PLEASE STATE
- 

**BLACK OR BLACK BRITISH**

- CARIBBEAN
  - AFRICAN
  - OTHER PLEASE STATE
- 

**ASIAN OR ASIAN BRITISH**

- INDIAN
  - PAKISTANI
  - BANGLADESHI
  - OTHER PLEASE STATE
- 

**MIXED**

- WHITE & BLACK BRITISH
  - WHITE & BLACK AFRICAN
  - WHITE & ASIAN
  - OTHER PLEASE STATE
- 

**CHINESE OR OTHER ETHNIC GROUP**

- CHINESE
  - OTHER PLEASE STATE
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